

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

made under Clause 2.1 of the Unilateral Undertaking (Section 106 Town & Country Planning Act 1990) dated 23 May 2013

Title	Travel Plan
Person responsible for policy formulation, implementation, maintenance and evaluation	Bursar
Persons consulted	GFC
Status	Revision
Approved Date	March 23
Date of future review	March 26

REVISION STATUS TABLE

Revision No	Effective Date	Summary of Revision	Reviewed		Approved/Noted	
			By	Date	By	Date
v3.0	9 Sept 2015	3rd iteration	JBE	Sept 2015	GFC	9.09.15
v4.0	01 Sept 2019	Update on achievement of PAN	Bursar	Sept 2019	SLT	01.09.19
V5.0	9 March 2023	Review	Bursar	Mar 23	GFC	09.03.23

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

Contents

About Holyport College	3
School Details	3
Site Accessibility	4
Distances by road from Holyport College (miles)	4
Transportation to the College	5
On site facilities	5
Aims and Objectives of the Travel Plan	5
Local Transport Links	6
Public Transport to Maidenhead, Windsor and Holyport:	6
Curriculum Work and Raising Awareness	6
Road Safety in the immediate Area	6
Travel Survey and Final Travel Plan	7
Implementation Strategy	8
Timescales, Roles and Responsibilities	8
Travel Plan Management	8
The TPC will be responsible for the following:	8
Marketing and Awareness	8
Public Transport	9
Managing Car Use	9
Further Information	9

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

About Holyport College

Holyport College is a state funded co-educational day and boarding school for students aged 11 – 19 years. In September 2014, 120 Year 7 and 9 pupils started at the College. The campus includes some restored existing buildings alongside purpose-built classrooms, sports and drama facilities and modern boarding accommodation. Holyport College came about through the Free Schools’ Programme with Eton College as the sole educational sponsor.

Holyport College is committed to providing a holistic education, underpinned by a strong community ethos. Our school holds high academic aspirations for all students. We aim to give pupils the tools they need to go on to lead independent, purposeful and fulfilled adult lives. Holyport College has an inclusive admissions policy and will actively seek to encourage equality of opportunity for all children in our community regardless of their background.

School Details

Type of School:	Secondary co-educational Free School
Age Range of Students:	Children between the ages of 11 and 19
Number of Students:	600 at full capacity (including 224 boarding)
Opening & Closing Times:	8:30am – 5:30pm (school day) 8:30am – 3:45pm (Fridays)

 HOLYPORT COLLEGE	Travel Plan	
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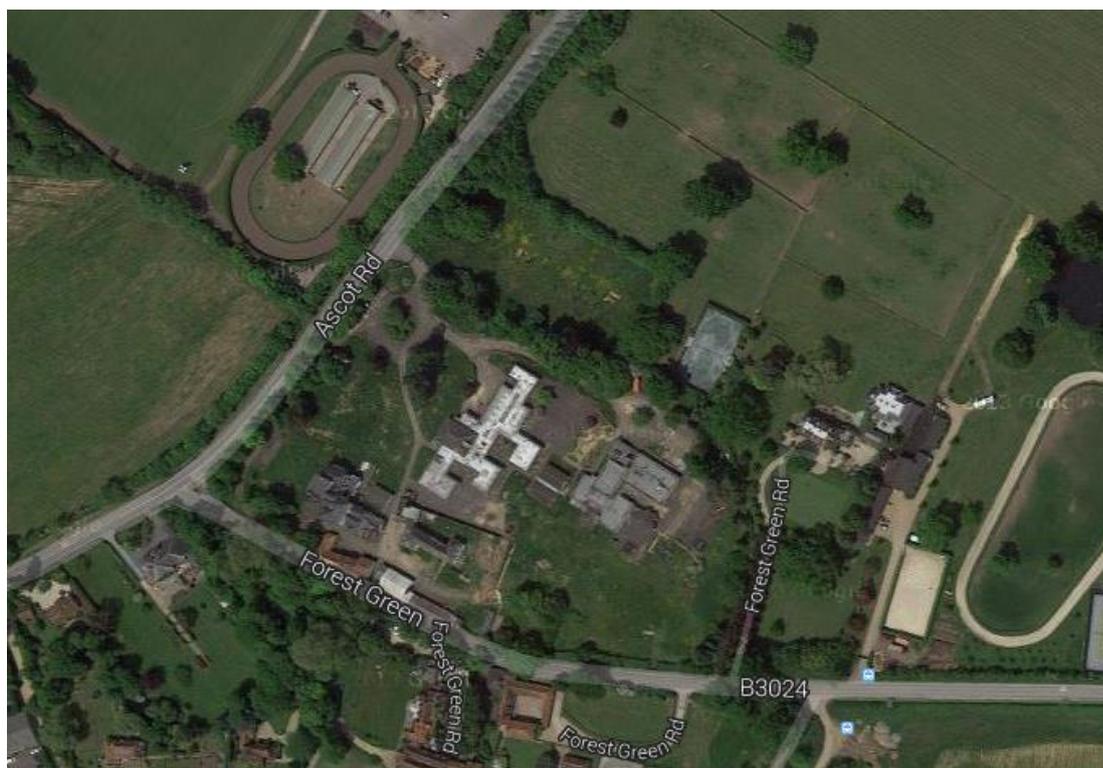
Site Accessibility

Location: The site sits on the Ascot Road and falls between Windsor and Maidenhead and is therefore able to meet the demands of parents from across the Borough.

The site has good transport links and occupies a favourable position in the Borough. Although the site is easily accessible from Windsor and Maidenhead, it is situated in an area of Green Belt, and as such is a peaceful and attractive setting for a school. Actual road distances from the nearest conurbations are outlined below:

Distances by road from Holyport College (miles)

Holyport village centre	0.8 m
Windsor town centre	5.8 m
Maidenhead town centre	3.3 m



 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

Transportation to the College

Holyport College is ideally located to serve the Windsor and Maidenhead area. As part of our commitment to ensuring our day students arrive at the College punctually and safely each morning, and at the same time minimising the traffic impact around the site, Holyport College currently provides a contracted Home to school service. The Home to school service consists of two coaches covering students living in Maidenhead and Holyport. The routes are determined on the largest catchment of students but will not cover every day student. This service is offered to all day students on a first come, first served basis. Bus passes are issued on a termly basis to those students eligible to use the service.

In line with DfE guidance ‘Supporting Students at School with Medical Needs’ the College defers to the Local Authority to support those children falling in this bracket.

On site facilities

Holyport College has 110 allocated parking bays on-site, including 5 disabled parking bays. These are primarily for the use of staff and visitors.

A cycle shelter is located on site with space for 60 bicycles.

Aims and Objectives of the Travel Plan

The focus of this Travel Plan continues to be encouraging students and staff to use the most sustainable modes of travel when accessing the College. This is focused on providing easy to understand information on local transport, a safe environment and the facilities that enable College users to use a range of modes of transport to get to the College whilst reducing reliance on the private car. As such, the overall aim of this Travel Plan is to promote the use of non-car modes for staff and visitors and to ensure that students can travel to the College using safe, sustainable modes of transport.

The Travel Plan is issued by the College’s Senior Leadership Team and is part of the College’s operational procedures. It is envisaged that through the implementation of the plan Holyport

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

College will raise awareness of the health, environmental and financial benefits of sustainable modes of travel which will encourage a modal shift.

The aim of the Travel Plan is to minimise the impact of transport on local roads and the environment, to encourage healthy and safe travel to the College and to promote sustainable modes of transportation amongst staff and students. Walking and travel by public transport will be encouraged wherever possible. Some cycle storage facilities will be provided within the grounds of the college. This travel plan will ensure formalised sustainable travel measures to ensure everyone who travels to the school does so in a safe and responsible manner.

Local Transport Links

Maidenhead has both train and bus services to the areas served by Holyport College.

Public Transport to Maidenhead, Windsor and Holyport:

The following public transport services exist in the borough:

Service	From – To	Stop	Walking Distance to college
Bus No. 4/4a	Maidenhead town centre	A330 Ascot Road	2 mins
Bus No. 6	Windsor – Maidenhead	Stroud Farm shops	5 mins
Bus No. 9/9a	Maidenhead – Holyport	Stroud Farm shops	5 mins
Bus No 16/16a	Maidenhead – Windsor	Stroud Farm shops	5 mins
Bus No. 53 / 153	Maidenhead – Binfield	Forest Green	2 mins
Train (Approximately every 15 minutes)	Slough – Maidenhead	Maidenhead station	2.9 miles from Holyport College

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

Curriculum Work and Raising Awareness

Holyport College has collected data on students' current travel methods, how they would like to travel to the College and the impact of the choice they made. The college issues an annual survey in June to existing day parents and prospective day parents to ensure all have the information required for the next academic year

Road Safety in the immediate Area

Coaches have been the preferred options of travelling to school for many day students, but are not practical for all. Many students, parents and carers have expressed that they would rather walk or cycle if it were possible. Ascot Road and Forest Green Road are the two main routes for accessing the College. Both roads have a 40mph speed limit, and whilst a 20mph limit has been applied on a stretch of Ascot Road during school hours this is difficult to enforce and neither road provides the ideal infrastructure to facilitate a walking or cycling environment. In the boundaries of the site itself, walking and cycling are suitable, since internal roads connect the various buildings around the perimeter of the site, and footpaths connect all buildings and landscaping features.

Travel Survey and Review

Since September 2018 there have been termly reviews of our home to school transport service. Bus passes are issued to students after this review so the college is fully aware of which students are using the service and their locations. A majority of our day students still live within the Maidenhead and Windsor areas. In March 2023, we have 52 pupils on the Maidenhead bus route, 44 pupils on the Holyport route and 46 on the Windsor route.

A full annual review is carried out in June for the following academic year and covers all existing day students as well as prospective students. This is finalised in September once all students are on roll.

 HOLYPORT COLLEGE	Travel Plan	
	Effective Date: 09.03.23	Version No: v5.0

Implementation Strategy

Timescales, Roles and Responsibilities

The implementation of the Travel Plan began prior to initial occupation of the site with the installation of the infrastructure measures and will continue throughout the life of the College.

Travel Plan Management

The travel plan coordinator (TPC) is responsible for travel plan issues including updating and monitoring the plan. The Holyport College Finance Manager is the TPC, reporting to the Bursar. The TPC will have the full support and backing of the Senior Leadership Team (SLT) colleagues as it is recognised how important it is to relations with the local community that the travel plan is effective in encouraging the use of alternative sustainable means of transport.

The TPC will be responsible for the following:

- Establishing and setting up the various measures in the Action Plan, or coordinating and supporting other staff tasked with specific measures;
- Providing travel options information to new staff and families and updating the website and other appropriate means of communication;
- Marketing and publicising of new initiatives relating to the Travel Plan;
- Organising travel surveys at appropriate times;
- Evaluating and monitoring the Travel Plan targets and indicators and producing a progress report and;
- Working with colleagues to ensure the Travel Plan is included, as appropriate, as part of the College curriculum.

Marketing and Awareness

Marketing and promoting the travel plan is part of the aim to raise awareness of the various modes and benefits of travelling in a sustainable manner, to ensure the targets are met and the school has negligible impact on the local highways. This will occur through various communications such as newsletters, assemblies, staff meetings and parents' evening, the College website, Facebook and Twitter.

 HOLYPORT COLLEGE	Travel Plan	
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There will be an open dialogue with all staff and families who travel by car to ensure they are aware of their travel options and the impact they are having on the wider community. More emphasis on the school's ethos of reducing car travel to school will be provided through inductions for new staff and families joining the school.

Public Transport

Information on local public transport including route information and timetables will be promoted on the College website and on notice boards.

Managing Car Use

Car sharing is a good alternative. It reduces congestion and the demand for parking. Staff who live close to one another and work similar times are potential car share matches. The opportunity for car sharing will be established after occupation.

The College acknowledges the Borough's primary target for travel plans as set out in the Supplementary Planning Guidance for Planning Obligations and Developer Contributions, and the implications for staff travel.

In all of the travel plans, before the March 2023 revision, Sixth Formers were not permitted to park cars at the College they are encouraged to remain on site until the end of the school day but can in exceptional circumstances leave at 3.45pm with prior approval. However, since January 2023, we have made available a limited number (20) of sixth form parking permits to park on the grass area in front of the astro. Car sharing attracts a higher priority in obtaining these permits. To manage the number of permits, there is a charge of £100 a term for each permit.

Further Information

For further information on the College's travel plan and arrangements, please liaise in the first instance with the school's Travel Plan Coordinator, the Finance Manager, on accounts@holyporthcollege.org.uk